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Afterschool School Care Snack Program

Afterschool Overview

Why Provide Snacks at Your School?

By providing snacks at your school, you can make sure children end their day with a healthy meal and help them develop healthy eating behaviors that can last a lifetime!

Benefits of Offering Snacks at Your School:

- Simple application, no additional training involved
- Food Service can receive reimbursements for snacks that are generally paid for through the afterschool program budgets
- You can ensure that children end their day with a healthy meal!
- Help develop positive food attitudes and eating behaviors
- Promote understanding of the role of nutrition in the physical, mental and social health of children

What is the After School Care Snack Program (ASCSP)

A federal program called the **USDA After School Care Snack Program (ASCSP)** can help you receive reimbursement for healthy food provided to the children in your afterschool program. The program provides students with a nutritional boost and encourages participation in supervised activities that are safe, fun and filled with learning opportunities.

Who Can Participate?

Any school, public or private, or Residential Child Care Institution (RCCI) that participates in the National School Lunch Program (NSLP) can apply for the After School Care Snack Program. *For example: Sports/Band or Extracurricular Afterschool programs*

Note: Organized athletic programs engaged in interscholastic or community level competitive sports programs (for example, varsity or junior varsity sports programs, "Babe Ruth" baseball and area swim teams) may not be approved.

When Can Snacks be Served?

Organizations can provide meals afterschool during the entire school year! Snacks must be served during afterschool hours and only on days when school is in session and does not include weekends, holidays, or school vacations. Typically, this does not include the summer months, but year-round school programs may include snacks served in after school programs.

Are You Eligible?

Site Eligibility

Your school is eligible if the program has at least 50% of the enrolled students as eligible for free or reduced-price meals. The school receives the free reimbursement rate for snacks served to all students regardless of each student's eligibility status. All snacks must be served at no charge and a daily count of students who receive snacks must be taken.

ODE's Claims Reimbursement and Reporting System (CRRS) has a built-in component that automatically determines site eligibility. You may also look at the most recent October MR-81 report to determine site eligibility, located at <ftp://ftp.ode.state.oh.us/MR81>

Attendance Area Eligibility

Your school is eligible if it is located in an attendance area (the boundary from where the school draws its enrollment) of an elementary, middle or high school with at least 50% of the enrolled students eligible for free or reduced-price meals. If the school qualifies using this method, the school will receive the free reimbursement rate for snacks served to all students regardless of each student's eligibility status. All snacks must be served at no charge and a daily count of students who receive snacks must be taken.

For example: If a high school with less than 50 percent free or reduced-priced school enrollment is located in an attendance area of a middle school or an elementary school that has 50 percent or more of the enrolled students eligible for free or reduced-price meals, then the high school's afterschool program is defined as area eligible.

ODE's Claims Reimbursement and Reporting System (CRRS) has a built-in component that automatically determines area eligibility. You may also look at the most recent October MR-81 report to determine area eligibility, located at <ftp://ftp.ode.state.oh.us/MR81>

Non-Area Eligibility

The school's afterschool program is not located in an attendance area of a school with at least 50 percent of the enrolled students eligible for free and reduced priced meals. In this case the school will receive paid, reduced, or free price reimbursement rates for snacks served to all students based on their eligibility status using income eligibility applications and/or direct certification. Daily documentation of free, reduced, and full-paid students who are served snacks must be maintained.

What Children are Eligible to Receive Snacks?

All students through the age of 18 and those who turn age 19 during the school year are eligible.

Afterschool Requirements

Programming Requirements

To receive snacks through ASCSP, your afterschool program must provide at least one educational or enrichment activities in 1) an organized 2) structured and 3) supervised environment after the end of the school day.

Snack Meal Pattern Requirements

Only one snack, per student, per day may be claimed. For students aged six years and older, snacks planned and served must contain two of the following components:

- 8 oz. fluid milk
- 1 oz. meat or meat alternate
- ¾ cup of fruit or vegetable (or ¾ cup full-strength juice)*
- 1 serving of grain or bread (bread = 1 slice; dry cereal = ¾ cup; cooked cereal = ½ cup)

**One or two items may be combined to meet the ¾ cup fruit and/or vegetable requirement.*

NOTE: Offer vs Serve is not available in the snack program; a complete snack includes two of the four components.

NOTE: Commodity foods may be used in preparation of snacks.

Reporting Requirements

Staff must keep the following documentation:

1. Snack count totals in site and area eligible sites
2. Point of service snack counts and income eligibility documentation in non-area eligible sites
3. Daily attendance records
4. Daily snack menus records and production records

How Do You Start?

What Do We Need to Do to Participate?

Afterschool sites that participate in this program need to:

- Offer USDA approved meals, for free to all children
- Commit to having educational or enrichment activities in an organized, structured and supervised environment after the end of the school day
- Provide a minimum of 1 staff person or volunteer to supervise the program

Steps to Becoming an ASCSP Sponsor

Step 1: Fill out CHA info sheet

Step 2: Contact the ODE Regional Consultant for your area.

If you need more information or have any questions, please feel free to contact Charlie Kozlesky, Senior Vice President of School & Summer Nutrition, at 614-341-7700, ext. 221 or CKozlesky@ChildrensHungerAlliance.org.

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CACFP Suppers

CACFP Suppers Overview

Why Provide Suppers at Your School?

By providing suppers, you can make sure children end their day with a healthy meal and help them develop healthy eating behaviors that can last a lifetime!

Benefits of Offering Suppers at Your School:

- Food Service can receive reimbursements for suppers that would typically be paid for through the afterschool program budget
- You can ensure that children end their day with a healthy meal!
- You help develop positive food attitudes and eating behaviors

What is the Child and Adult Care Food Program's (CACFP) Suppers: Ohio Youth Development Program?

A federal program called the **USDA Child and Adult Care Food Program** can help you provide **FREE, healthy food** for low-income children participating in your afterschool program. The program provides students with a nutritional boost and encourages participation in supervised activities that are safe, fun and filled with learning opportunities.

- Provides funding to feed suppers in afterschool programs for children up through age 12 and that offer 2 activities.
- Increases organization's ability to meet the nutritional needs of children in their care by reimbursing them for meals.

How Can This Program Help Our School?

Schools can use reimbursement to pay for the food costs and free up other funds to use for programming. Schools receive technical assistance in meeting program requirements and in providing meals for children. In addition, schools can be reimbursed for up to two meals and one snack or two snacks and one meal per child per day (Emergency shelters are eligible for three meals per child per day).

When Can Suppers be Served?

Organizations can provide meals afterschool , year-round.

Are you Eligible?

Who Can Participate?

Any school, governmental organizations, or non-profit organizations can participate in the CACFP Suppers: Ohio Youth Development Program.

- **Public Institutions**
Municipal, county, state or federal governmental organizations
- **Nonprofit organizations**

Documentation of federal tax-exempt status is required at the time of application

- **For-profit organizations**

These organizations must receive under Title XX of the Social Security Act reimbursement from their local county Department of Job and Family Services for at least 25% of license capacity or enrolled children during the month of preceding application, OR in 25% of licensed capacity or enrolled children are eligible for free and reduced price meals.

Establishing Eligibility

- The site must meet state or local health and fire safety standards.
- Income eligibility must be determined for each enrolled child.
- There are no site location guidelines as required by NSLP ASCS and CACFP Afterschool At Risk Snacks.

What Children are Eligible to Receive Suppers?

Kindergarten students through age 12 are eligible to participate. Each child is claimed for reimbursement based on income eligibility, so income determination must be completed for each enrolled student. There is no provision to feed children over the age of 12 with Ohio Youth Development. (In some cases, a site may qualify as CACFP Afterschool At Risk and Ohio Youth Development—allowing a sponsor to provide suppers to children K through age 12 and snacks to students age 13-18).

CACFP Suppers Requirements

Programming Requirements

To receive suppers through CACFP Suppers, your afterschool program must provide at least two educational or enrichment activities in 1) an organized 2) structured and 3) supervised environment after the end of the school day.

Supper Meal Pattern Requirements

For students aged six years and older, suppers planned and served must contain all of the following components:

- 8 oz. fluid milk
- 1 oz. meat or meat alternate
- ¾ cup of fruit or vegetable (or ¾ cup full-strength juice)*
- 1 serving of grain or bread (bread = 1 slice; dry cereal = ¾ cup; cooked cereal = ½ cup)

**One or two items may be combined to meet the ¾ cup fruit and/or vegetable requirement.*

Reporting Requirements

In general, schools must keep accurate records of the following:

- Enrollment and attendance of all children
- Income eligibility documentation for children claimed in the free and reduced-price meal categories
- Number of meals served at each meal (point of service counts)
- Menus of food served
- Receipts for food and non-food purchases
- Annual Inventory
- Documentation of administrative, operating and related costs
- Annual CACFP training

All records must be kept for three years plus the current year.

How Do You Start?

What Do We Need to Do to Participate?

Afterschool sites that participate in this program need to:

- Offer USDA approved meals, for free to all children
- Commit to having two hours of organized educational or recreational activities each day

- Pass a fire and basic health inspection
- Provide a minimum of 1 staff person or volunteer to supervise the program

Steps to Becoming a CACFP Suppers Sponsor

Step 1: Fill out CHA info sheet.

Step 2: Attend one of the scheduled potential new sponsor workshops to obtain CACFP application forms.

Step 3: Complete and submit application to ODE

Step 4: Have an on-site pre-approval visit conducted by ODE

Step 5: Application will then be up for approval by ODE

For more information please contact:

**Ohio Department of Education
Child and Adult Care Food Program
25 South Front Street, Mail Stop 303
Columbus, OH 43215-4183
Phone: (614) 466-2945
Fax: (614) 752-7613**

If you need more information or have any questions, please feel free to contact Charlie Kozlesky, Senior Vice President of School & Summer Nutrition, at 614-341-7700, ext. 221 or [**CKozlesky@ChildrensHungerAlliance.org**](mailto:CKozlesky@ChildrensHungerAlliance.org).

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